

GENERAL MEDEA+ LABEL CONDITIONS

Updated in March 2004

All MEDEA+ projects are labelled under the following conditions:

1) Label duration :

The label will be valid until the date specifically mentioned for each project. During this period, the validity of the label will depend on the results of periodical reporting and monitoring procedure.

2) Partners tasks and duties:

The Project Partners are fully responsible for the execution and financing of their contribution, irrespective of the situation on funding granted to Partners by the Public Authorities, and in compliance with the MEDEA+ rules as laid down in the MEDEA+ Frame Agreement and other relevant documents communicated to the Project Partners by the Office.

In the Project execution, the tasks will be carried out according to the plan, as presented in the labelled Full Proposal, eventually modified by Change Requests submitted when needed via the Project Leader.

The partners have to accept to fulfill their obligations: reporting, compliance to the rules and regulations, including Industrial Property Rights and participation to the cost of the MEDEA+ organisation (in due proportion to their contribution to projects in persons.year), in signing the Declaration of Acceptance of the MEDEA+ Frame Agreement, when applicable.

All Partners in a Consortium must also prepare and sign a Project Cooperation Agreement, under the guidance of their Project Leader. A model contract is available from the Office and can be tailored to the needs of each individual project. The Project Leader must promptly inform the Office on its signature.

3) Funding :

While the MEDEA+ organisation is negotiating with the Public Authorities a favourable background for their funding willingness, the final negotiation with the individual Public Authorities is the responsibility of each Project Partner.

The Project Partners are aware that each Public Authority will decide on individual case to grant or not the requested funding, in accordance with their own rules (eligibility, level of funding,...).

In case the figures agreed by the Public Authorities for the funding of one partner would be substantially less than the Full Proposal cost figures, the partner in the project will be asked to agree to carry out the work according to its task description, as laid down in the Full Proposal (disregarding the funding actually received), or to modify the project via the Change Request procedure.

4) Start of a project :

When the MEDEA+ label is granted by the MEDEA+ Organisation to a Project, the Project Consortium must confirm, via its Project Leader, the Project Start date to the MEDEA+ Office. A project can start when at least two (2) industrial partners in two different countries agree to start working together, this being accepted by the Project Consortium. In case a specific problem is delaying the Start date, the Project Leader must urgently inform the MEDEA+ Office. The MEDEA+ label granted to the Project will be reconsidered if the Project did not start six (6) months after labelling.

5) Reporting and monitoring

Each partner must provide the MEDEA+ Organisation with all information needed for the technical monitoring of the projects (Technical Reporting twice a year) and must accept to participate to the periodical Project Reviews organised by the Office with external Reviewers. Reporting and Monitoring are based on information given in the labelled Full Proposal (updated by approved Change Requests, if any). The rules are laid down in a document titled "Reporting, monitoring and change requests in MEDEA+".

6) Communication on project results

The success of the MEDEA+ programme is assessed mainly through the success of its individual projects and on their technical and economical impact. It is therefore of the highest importance to ensure from the earliest stage of a project preparation the conditions for a successful communication. Project consortia must be prepared to help the MEDEA+ organisation highlighting the strategic goals (publication of a "Project Profile" leaflet), then the progress (oral communications in Fora or workshops, poster sessions in conferences) and finally the achievements (publication of a "Project Results" leaflet). It is also necessary to be prepared to report on the exploitation and the economic impact of the project about one year after its completion.